

It is strongly recommended to update your odometer:

- ✓ when creating your account;
- ✓ when adding a new vehicle;
- ✓ at the beginning or end of each fiscal year.

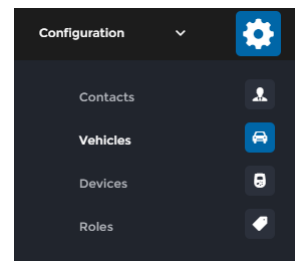
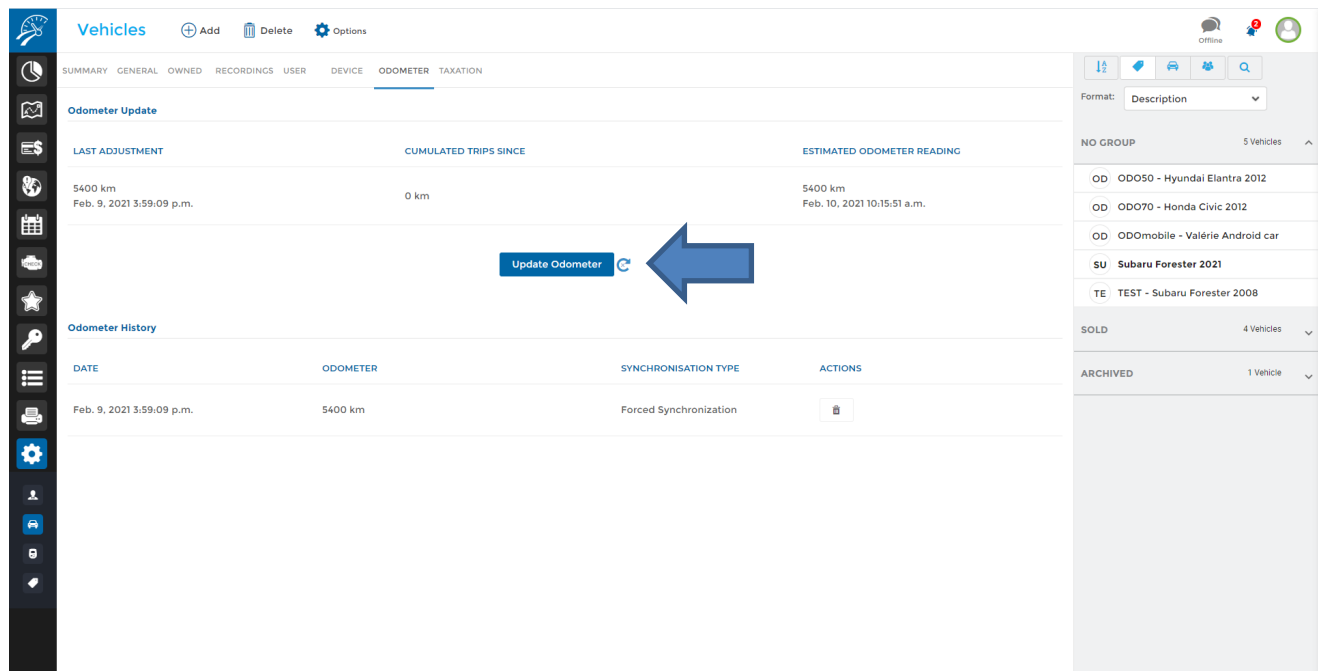
Here are some good reasons to do so:

- ✓ to be compliant with government regulations;
- ✓ in the event of a problem with your device, it is possible to adjust the number of the actual mileages travelled displayed on your vehicle's odometer during the synchronization;
- ✓ to have an accurate audit defense tool in the event of a tax audit.

Here is how to do it:

Once connected to your ODOTRACK account, from the tabs on the left of your screen, access the **Configuration Module, Vehicles section**.

Select the desired vehicle from the list on the right of the screen, click on the **Odometer tab**, then click on **Update Odometer**.

The screenshot shows the 'Vehicles' management interface. The 'Odometer' tab is selected for a specific vehicle. The 'Odometer Update' section contains a table with the following data:

| LAST ADJUSTMENT | CUMULATED TRIPS SINCE | ESTIMATED ODOMETER READING |
|--------------------------------------|-----------------------|--|
| 5400 km Feb. 9, 2021 3:59:09 p.m. | 0 km | 5400 km Feb. 10, 2021 10:15:51 a.m. |

Below the table is an 'Update Odometer' button with a refresh icon, which is highlighted by a blue arrow. Below this is the 'Odometer History' section with a table:

| DATE | ODOMETER | SYNCHRONISATION TYPE | ACTIONS |
|---------------------------|----------|------------------------|---------|
| Feb. 9, 2021 3:59:09 p.m. | 5400 km | Forced Synchronization | |

On the right side of the interface, there is a list of vehicles with a search bar and a 'Format' dropdown set to 'Description'. The list includes:

- NO GROUP: 5 Vehicles
- OD - ODO50 - Hyundai Elantra 2012
- OD - ODO70 - Honda Civic 2012
- OD - ODOMobile - Valérie Android car
- SU - Subaru Forester 2021
- TE - TEST - Subaru Forester 2008
- SOLD: 4 Vehicles
- ARCHIVED: 1 Vehicle

READING THE VEHICLE'S ODOMETER VALUE: When reading the odometer value of your vehicle, also note the date and time of the data collected.

A window will open to enter the vehicle's odometer value as well as the date and time the reading was taken.

Then click on **Next**.

UPDATE ODOMETER x

Please enter the current odometer value.

Vehicle
TEST - Subaru Forester 2008

Last known odometer reading
65000 km Date As Of 2021-01-28 08:35

Estimated Odometer Reading
65000 km

Odometer Reading *

km

Date As Of *

2021-02-10

10

19

AM

Cancel

Next

First odometer update

When updating the odometer for the first time, you will be prompted to **Force synchronization**, which will synchronize the odometer value entered in the account with the actual value of the vehicle, without however adding trips to the Trips Module.

FORCE SYNCHRONIZATION x

Forcing synchronization will allow you to synchronize the two odometers without adding trips.

Accept

Cancel

Subsequent updates

In subsequent updates, you will be prompted to choose from the options offered:

- **Force synchronization:** This option will synchronize the odometer value entered in the account with the actual value of the vehicle, without however adding trips to the Trips Module;
- **Auto Fix:** This option will add a trip, Business or Personal, to the Trips Module based on the difference between the odometer value entered in the account and the actual value of the vehicle;
- **Prorated Auto Fix:** This option will add two trips to the Trips Module, in proportion to the required adjustment between the odometer value entered in the account and the actual value of the vehicle, in accordance with your Business and Personal percentages since the last odometer update.

UPDATE ODOMETER x

As of Feb. 10, 2021, the estimated reading of the odometer is 21027.00 km. You provided 21427.00 km. The difference of 400.00 km between the estimated reading and new reading.

Please select one

Auto Fix

Prorated Auto Fix

Add as Business or Personal the 400.00 km In trip section as of today.

Creates two trips of type Auto Fix with prorated 0 business and 100 personal.

Auto Fix

Prorated Auto Fix

Cancel

Previous

** Please note that a margin of error of 1 or 2 % is possible.*

Odometer history

You can view the history of updates made in the **Odometer History** section.

Using the icon provided, delete the last update made, if desired.

| DATE | ODOMETER | SYNCHRONISATION TYPE | ACTIONS |
|-----------------------------|----------|------------------------|---------|
| Dec. 31, 2020 3:44:00 p.m. | 94602 km | Auto Fix | |
| Oct. 23, 2020 4:00:19 a.m. | 92863 km | Forced Synchronization | |
| Oct. 15, 2020 10:01:29 a.m. | 92764 km | Auto Fix | |